



CITY OF HOUSTON

Administration and Regulatory Affairs
Strategic Purchasing Division

Annise D. Parker

Mayor

Calvin D. Wells, Deputy Director
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

F. 832.393.8755
<https://purchasing.houstontx.gov>

Date: February 26, 2013
Subject: Letter of Clarification No. 3
Reflective and Non-Reflective Materials for Various Departments
Reference: Invitation to Bid (ITB) No.: S06-S24511

To All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

- To revise the Electronic Form as follows:
 - 1) Line Item Numbers 10, 11, and 12 per roll has been **added** to the description.
- To answer the following questions:
 1. *Question: "Regarding the above solicitation, Item Number 10-12 for the first section should be "roll", I believe. "Each should be "SFT"."*
Answer: "The Unit of Measure "Each" on the electronic bid form for Item Nos. 10 - 12 is to be interpreted as "Roll". The item descriptions have been updated to reflect that "Each" is to be interpreted as "Roll".
 2. *Question: "To be consistent with the rest, please change the UOM for items 1-4 and Items 6-8 to "square foot."*
Answer: "The Unit of Measure "Each" on the electronic bid form for Item Nos. 1 - 4 is to be interpreted as "Square foot". The item descriptions have been updated to reflect that "Each" is to be interpreted as "Square foot".
- Due to the aforementioned change to the e-bidding website you may need to edit your bid. To do so please select the "Bid Number" and proceed accordingly.

This Letter of Clarification will be considered part of the solicitation referenced above. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s).

Furthermore, it is the responsibility of each Supplier to obtain any previous Letter(s) of Clarification associated with this solicitation.

Tywana L. Rhone
Purchasing Manager
Strategic Purchasing Division
832-393-8754

CDW/DRH/TLR

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